## **Lab 6 Resource Document: Regrade Requests**

Please complete this mid-semester check-in survey: <a href="https://forms.gle/HZPXG1oLSKv61MUg9">https://forms.gle/HZPXG1oLSKv61MUg9</a>

Congrats on completing exam 1! Exam grades should be released on Gradescope at this time.

When looking over your grades on Gradescope, if you believe you should have gotten credit for a question but did not, please submit a regrade request. **Regrade requests are open for a week after each assignment or exam is released**.

To submit a regrade request:

- 1. Select the question that you want to be regraded. This will display the rubric for that question and highlight the rubric items that were applied.
  - a. Do not submit one request for multiple questions!
- 2. Select "Request Regrade" in the bottom action bar.
- 3. Describe why you believe you should get points. **Be specific** about why you think you deserve credit, and pay attention to which rubric items you lost points for. **We will not grant requests that simply ask for more points.**
- 4. Submit!

**Note**: when you submit a regrade request, the whole question is regraded. That means you could potentially lose points on other rubric items. Be sure that you believe you deserved more credit before submitting a request!

